

A few items have been brought to the attention of the Board with regard to the use of the Laundry Room and its equipment. Please keep the following in mind moving forward and be sure to share these reminders with anyone in your homes who utilizes our laundry facilities:

- Laundry detergent **Pods** should be placed **in the tub** of the washing machine prior to adding your clothing. **Pods should not be placed in the dispensers.** These pods do not dissolve completely in the dispensers and placing them there can lead to damage to the machines. **Only liquid detergents should be placed in the dispensers.**
- As a courtesy to your neighbors, please keep track of the timing of your laundry cycle and remove your clothing at the end of the wash and/or dry cycle. Please do not leave clothing in the machines or in laundry carts for extended periods of time. You can use the website [CheckMyWash2.com](http://CheckMyWash2.com), or the cameras on Magic Viewer to see if the wash cycle has ended. **Should you need support with either of these options, directions can be found in the laundry room as well as the 1 Ascan website.**
- In order to keep the machines from developing a moldy smell, please do not close the doors on the washing machines after you have removed your clothing to allow air to circulate.
- Remember to clean the lint filter at the bottom of the dryers before using.
- Lastly, Laundry Room hours are 7:00AM – 10:00PM. Last wash at 9:00PM.

Thank you for keeping the Laundry Room clean, and ensuring this shared amenity remains in good condition for all shareholders.